

RATIFIED

COUNCIL OF GOVERNORS MEETING – 16th APRIL 2013- 10.00 AM, ROOM 1, TRUST HEADQUARTERS

Present:

Alan Maden - Chair

Council of Governors

Peter Baimbridge - Public - Salford
 Paul Butcher - Public – Trafford
 Anne Broadhurst - Lead Governor
 Jennifer Carlisle - Staff – Clinical
 Sally Claydon - Cloughside College
 Michael Hulmes - Staff – Non Clinical
 John McLellan - Public - Salford
 Margaret Riley - Service User & Carer
 Jonathan Roberts - Staff – Non Clinical
 Rob Beresford - Other North West

In Attendance:

Terry McDonnell - Non Executive Director
 Bev Humphrey - Chief Executive
 Brian Slater - Non Executive Director
 Mike Chapman - Non Executive Director
 Caroline Vining - Communications & Marketing Manager
 Gill Green - Director of Operations & Nursing
 Andrew Maloney - Director of HR and Governance
 Neil Thwaite - Director of Service & Business Development
 Jane Arands - AYSSD Directorate
 Andy Rogers - AYSSD Directorate
 Imelda Barrington - PA to Chair and CEO

16/13 APOLOGIES FOR ABSENCE

Apologies for absence were received from:-

Andy Morgan, Bolton – Public
 Alan Mitchell, Appointed Governor
 Sylvia Seddon, Public - Trafford
 Bill Howarth, Staff – Non Clinical
 Joanne Wilson, Service User & Carer
 Paul Ingham, Service User & Carer
 Sue Haworth, Public - Bolton
 Eileen Killeen, Service User & Carer
 Phil Saxton, Public – Other North West
 Tony Warne, Appointed – University of Salford School of Nursing
 Karen Luker, Non Executive Director
 Paul Pandolfo, Appointed- GM Probation Trust
 Hazel Carter, Public - Trafford

17/13 WELCOME AND INTRODUCTIONS

The Chair, Alan Maden, welcomed Jane Arands and Andy Rogers to the meeting.

18/13 DECLARATIONS OF INTEREST

Alan Maden, Chair, declared an interest in agenda item 7, Report of the Nominations Committee – Chair's Appraisal.

Mike Chapman, Terry McDonnell, Malcolm Cowen and Brian Slater declared an interest in item and report of the Nominations Committee, Non Executive Directors Appraisal.

19/13 MINUTES OF THE PREVIOUS MEETING

The minutes of the previous meeting held on 25th February 2013 were agreed as a correct record.

20/13 MATTERS ARISING FROM THE PREVIOUS MEETING

There were no matters arising.

21/13 CHAIRS REPORT

Alan Maden, Chair presented his report to the Council of Governors and highlighted:-

- **Values into Action** – following extensive work the Trust had launched the new Trust values and behaviours which had involved both staff and service users.
- **Alcohol and Drug Service, Cumbria**, - there was a successful launch event which took place at the Rheged Centre in Penrith on 28th February.
- **Staff Survey** – the results for the staff survey were published which GMW had been benchmarked against other Mental Health Trusts nationally. He reported the Trust had received top scores relating to satisfaction and with quality of work and patient care.
- **Patient Information System** – following a two year procurement process for GMW's clinical information system, the contract had been awarded to CIVICA.

Jennifer Carlise highlighted the issues re the current systems and Bev Humphrey, Chief Executive, reassured Governors that a full specification had been agreed with the supplier.

Peter Baimbridge questioned the confidentiality with an electronic system but he was reassured that the Trust had robust auditing systems in place.

Anne Broadhurst asked if it was possible for Governors to receive a copy of the Performance Report. It was agreed that the performance report would be placed on the July Governors meeting agenda.

Action: AM

The Committee **noted** the report

22/13 REPORT OF THE NOMINATIONS COMMITTEE

22/13/01 Chairs Appraisal

Alan Maden, Chair, left the meeting whilst the Committee discussed the Vice Chair's report on the appraisal of the Chair.

Mike Chapman, Vice Chair, advised the Committee of the new process for the appraisal of the Chair. He reported that the process was based on a narrative feedback approach.

He advised that Alan Maden has continued to provide another excellent year of positive, proactive leadership to GMW, steering it through continued difficult financial and NHS structural changes. This had resulted in the Trust achieving financial balance at the same time as putting even greater emphasis on the quality of services it provided. Whilst the financial challenges were obvious, the challenges encountered by dealing with new commissioners and the constant round of tenders were just as challenging, and Alan had provided constant encouragement and support to the staff involved.

Alan Maden had continued to visit services and events where he had met governors, service users, carers and staff in order to get an in depth understanding of the services provided and the issues involved. He had made a particular point of visiting the newly commissioned services where he met new commissioners, service users and staff. He had attended numerous events throughout the Trust and within the NHS partnership as well as lobbying National NHS leaders and political leaders on a variety of issues affecting the Trust and mental health services.

Alan Maden had maintained his own individual style of leadership, offering support and advice where required, but also providing challenge with high expectation. The appraisal process showed that this approach was greatly valued. Once again he had demonstrated a high degree of integrity and excellent leadership.

In chairing the board he combined his own personal skill, knowledge and experience with that of other board members in leading the Trust forward.

Alan Maden remains an excellent ambassador for the Trust in dealing with external organisations, making full use of his personal expertise and extensive experience of the NHS. He continues to be highly committed to the Trust, its staff and the quality of services it provides for both users and carers.

Mike Chapman requested that the Nominations Committee note this report as assurance that the appraisal process for the Chair is robust in ensuring an effective Board of Directors for the future.

The Council of Governors **noted** and **approved** the report.

Alan Maden returned to the meeting.

22/13/02 Non Executive Director Appraisals

Non Executive Directors left the meeting whilst Alan Maden, Chair, advised the meeting of the appraisal process for the Non Executive Directors.

Alan Maden advised that Non Executive Directors had felt the revised process had been worthwhile. He advised all 6 Non Executive Directors had completed the appraisal process and all sought feedback from the Directors, Chair and Chief Executive and some had also sought feedback from members of the Council of Governors.

He reported that all the Non Executive Directors were performing well, challenging when necessary and part of a well-balanced Board of Directors.

The Council of Governors **noted** and **approved** the report.

23/13 LEAD GOVERNOR REPORT

Anne Broadhurst, Lead Governors gave a verbal update and highlighted the following for Governors:-

- The careers workstream strategy steering group – was going from strength to strength and met bi-monthly.
- Carers event at Swinton Golf Club on 4 March was a thoroughly enjoyable day and feedback from carers was very positive.

- Meadowbrook bake off – Anne was the judge and service users and staff enjoyed the event with proceedings going to the Anthony Nolan Trust.
- Meadowbrook carers champion event – was well attended with representation from wards and also community.
- Anne also reported that she had been invited to be part of the Recovery, Health and Wellbeing Academy meeting on 25th April
- Caring with Confidence – the was facilitated by Tracy Collard, Carer engagement and Training office along with Eileen Killeen.
- Edenfield Carers Event – would be taking place on 20th April and Anne would report back at the next Governors meeting.

The Council of Governors **noted** the verbal update.

24/13 GOVERNOR DEVELOPMENT PROGRAMME

24/13/01 Presentation on Adolescent Services

Jane Arands and Andy Rogers from AYSSD Directorate gave a presentation on the AYSSD and the services it provided, the presentation covered the following areas:-

- Child and adolescent mental health models of care
- Current service provision for adolescents
- Pathways
- Junction 17

The Council of Governors **noted** the report

24/13/02 Care Hub and Recovery Collaborative

Gill Green, Director of Operations and Nursing advised that GMW had a strong track record of developing recovery:-

- UACT
- Carers
- Volunteers and peer mentors
- Development of feedback, video diaries, paper surveys
- Recovery Collaborative GMW

Underpinned within the Quality Account

She reported on the new exciting opportunity of a new build on the Prestwich site and the current steering group looking at a live, vibrant centre in which recovery flourishes.

Gill Green also gave an update on the progress the work of the Recovery Academy:-

- Produced our Recovery Health and Well Being Strategy
- Established an Academy Steering Group
- Recovery Academy lead – Claire Watson
- Our first prospectus first courses running from April to September 2013
- Student Charter for everyone joining the Academy
- Co-production and co-facilitation of courses (30 people) attended preparation courses
- Set up a Trainer Bank
- Linking in with other organisations in Devon, London area
- Links with employer organisations, social enterprise and voluntary sector developing

The Council of Governors **noted** the presentation.

The Council of Governors then had a tour of Junction 17.

25/13 ANY OTHER BUSINESS

There were not issues of any other business.

26/13 DATE AND TIME OF NEXT MEETING

9th July 2013 at 10.00 am, Room 1 Trust Headquarters