



**Greater Manchester
Mental Health**
NHS Foundation Trust

Information Governance
Department

Freedom of Information Team
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WE ARE SOCIAL



Our reference: /FOI D9378

17th September 2019

Joebloggs@email

Joe Bloggs

Dear Joe,

RE: FREEDOM OF INFORMATION ACT 2000 – INFORMATION REQUEST - REF: D9378

Please find our Trust's response in relation to your request for information under the Freedom of Information Act.

Does your trust have a centralised temporary staff booking team? Yes or No? -

Does your trust have a centralised temporary staff booking team specifically for Non-Medical Non-Clinical Staffing? Yes or No?

If Yes, which categories does it book for?

- *Admin & Clerical*
 - *Staff Lead Name & Position*
 - *Contact telephone DD*
 - *Contact email*

- *Corporate Functions*
 - *Staff Lead Name & Position*
 - *Contact telephone DD*
 - *Contact email*

- *Ancillary Functions*
 - *Staff Lead Name & Position*
 - *Contact telephone DD*
 - *Contact email*

- *IT Professionals*
 - *Staff Lead Name & Position*
 - *Contact telephone DD*

The Trust is committed to safeguarding children, young people and vulnerable adults and requires all staff and volunteers to share this commitment.

Greater Manchester Mental Health NHS Foundation Trust, The Curve, Bury New Road, Prestwich, Manchester M25 3BL Tel: 0161 773 9121.



- Contact email

- Legal Supply
- Staff Lead Name & Position
- Contact telephone DD
- Contact email

Some (Please specify which)

If No, please provide a list of all departmental heads responsible for booking temporary staff.

Who is your Head of Procurement and who is your Senior Buyer/Category Manager responsible for overseeing HR/Agency procurement in your trust?

Please also provide their contact telephone DD and email addresses.

Please can you provide your annual agency spend for 2017/18 for Non-Medical Non-Clinical Staffing?:

Please can you provide your annual agency spend for 2017/18 for each of the Non-Medical Non-Clinical staffing categories?:

- Admin & Clerical
- Corporate Functions
- Ancillary Functions
- IT Professionals
- Legal Supply

Which procurement frameworks does the trust currently use for Non-Medical Non-Clinical Staffing?

Do you use a Master Vendor model for your agency Non-Medical Non-Clinical staffing requirements?

If Yes, can you confirm the following details:

- Name of Master Vendor
- Agency Contact Name
- Agency Contact Email
- Agency Contact Number

This request is subject to an exemption in accordance with **Section 21 of the Freedom of Information Act – Information Accessible by Other Means**. The information you have requested is already available on our FOI Disclosure Log at <https://www.gmmh.nhs.uk/disclosure-log>. The relevant responses are 'D8941 – Staff Numbers and Cost inc Agency 2017-18' released 25.09.18, 'D9174 – Agency Nurse Spend 2016-19' released on 26.03.19, 'D9167 – Staff Bank' released on 03.04.19, 'D9220 – Agency and Bank Staff Spend 2018-19' released on 30.05.19, 'D9222 – Direct Engagement Contract' released

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on 30.05.19, 'D9236 – Bank and Agency Spend' released on 19.06.19 and 'D9284 – Agency and Bank Staff 2018-19' released on 15.07.19.

I hope the information provided above is to your satisfaction. If you are unhappy with the way, the Trust has handled your request you may request an internal review.

If you require an internal review please write to Sarah McDonald, Head of IM&T Service Delivery, at the address above, who will arrange a review of your case.

If you are not happy with the outcome of the internal review you have the right to apply directly to the Information Commissioner: Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow, Cheshire, SK9 5AF.

Yours sincerely

The FOI Team
Freedom of Information Department
Greater Manchester MH NHS Foundation Trust

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For any named personnel provided in this Freedom of Information response, they do not wish to receive direct marketing, to do so would contravene GDPR and the Data Protection Act 2018.

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