

Our reference: /FOI D9328

27th August 2019

Joebloggs@email

Joe Bloggs

Dear Joe,

RE: FREEDOM OF INFORMATION ACT 2000 – INFORMATION REQUEST - REF: D9328

Please find our Trust's response in relation to your request for information under the Freedom of Information Act.

1. How many (a) medical staff and (b) non-medical staff were disciplined in the last two calendar years (2017 and 2018) for improper/illegal or inappropriate use of patient records?

There have been 1 medical staff and 9 non-medical staff disciplined in the last two calendar years (2017 and 2018) for improper/illegal or inappropriate use of patient records.

*2. Please provide for the **five most recent** incidents a brief description, which should include*

(i) the nature of the offence or breach of Trust policy (e.g. looked at health records of neighbour/celebrity/family member without professional purpose)

(ii) the person's job title (e.g. nurse, admin staff, physio, consultant)

(iii) how the matter was resolved, i.e. written warning, sacked etc.

1. Domestic Assistant accessed a relative's patient record on Clinical Information System and received a First Written Warning.
2. Nurse accessed a relative's patient record on Clinical Information System and received a downgrade and First and Final Written Warning.
3. Pharmacist accessed a relative's patient record on Clinical Information System and received no formal sanction.
4. Administrator accessed a relative's patient record on Clinical Information System and received a First and Final Written Warning.

The Trust is committed to safeguarding children, young people and vulnerable adults and requires all staff and volunteers to share this commitment.

Greater Manchester Mental Health NHS Foundation Trust, The Curve, Bury New Road, Prestwich, Manchester M25 3BL Tel: 0161 773 9121.



5. Administrator accessed a relative's patient record on Clinical Information System and received a First and Final Written Warning.

I hope the information provided above is to your satisfaction. If you are unhappy with the way, the Trust has handled your request you may request an internal review.

If you require an internal review please write to Sarah McDonald, Head of IM&T Service Delivery, at the address above, who will arrange a review of your case.

If you are not happy with the outcome of the internal review you have the right to apply directly to the Information Commissioner: Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow, Cheshire, SK9 5AF.

Yours sincerely

The FOI Team
Freedom of Information Department
Greater Manchester MH NHS Foundation Trust

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For any named personnel provided in this Freedom of Information response, they do not wish to receive direct marketing, to do so would contravene GDPR and the Data Protection Act 2018.

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