

RATIFIED

**COUNCIL OF GOVERNORS MEETING, 8th APRIL 2014, 11.00AM, ROOM 1,
TRUST HEADQUARTERS**

Present:

Alan Maden	-	Chair
Fareed Bashir	-	Staff: Medical
Peter Baimbridge	-	Public: Salford
Rob Beresford	-	Public: North West
Paul Butcher	-	Public: Trafford
Sally Claydon	-	Cloughside College
Jennifer Carlisle	-	Staff: Nursing
Paul Ingham	-	Service User and Carer
Alan Mitchell	-	Appointed: Trafford
Andrew Morgan	-	Public: Bolton
Phil Saxton	-	Public: North West
Sylvia Seddon	-	Public: Trafford

In Attendance:

Terry McDonnell	-	Non Executive Director
Malcolm Cowen	-	Non Executive Director
Brian Slater	-	Non Executive Director
Mike Chapman	-	Non Executive Director
Andrew Maloney	-	Director of HR and Governance
Ismail Hafeji	-	Director of Finance and IMT
Gill Green	-	Director of Nursing and Operations
Steve Colgan	-	Medical Director
Bev Humphrey	-	Chief Executive
Steph Neville	-	Head of Corporate Affairs

41/14 APOLOGIES FOR ABSENCE

Apologies for absence were received from:-

Hazel Carter, Michael Hulmes, Eileen Kileen, Margaret Riley.

42/14 DECLARATIONS OF INTEREST

There were no declarations of interest.

43/14 MINUTES OF THE PREVIOUS MEETINGS HELD 24th FEBRUARY 2014

The minutes of the previous meeting held 24th February 2014 were agreed as a correct record.

44/14 MATTERS ARISING FROM THE PREVIOUS MEETING

(i) Acute Care Pathway (Minute 30/13)

Members noted that the HOME Consultation had ended on the 20th March 2014 and that Salford CCG had supported the proposed service redesign with Bolton CCG meeting on the 2nd May 2014. The Board of Directors of the Trust would consider the responses to Consultation at its public Board meeting on the 12th May 2014.

45/14 CHAIR AND CHIEF EXECUTIVE UPDATE

Alan Maden, Chair, and Bev Humphrey, Chief Executive reported on a number of issues which included:-

- Visit by Sir Peter Fahey – to Bolton Services where he had opened the Section 136 Suite and was complimentary about the Trust's RAID services in Bolton.
- Recovery Academy – the new capital development was on plan for opening in 2015 and the new prospectus of courses had recently been published.
- UACT - the last meeting of UACT had been held with arrangements for moving forward positively being agreed.
- Performance – the Trust had met all indicators and targets required by Monitor, CQC and Commissioners.

The Council of Governors **noted** the verbal update

46/14 DEVELOPING THE 2013/14 QUALITY ACCOUNT

Neil Thwaite, Director of Development & Performance/Deputy Chief Executive, explained that the intention was to retain the 8 priorities within the Quality Account and identify stretch targets within them to challenge progress and improvement.

In addition, Governors had a role in choosing an indicator for the Trust's external auditors to test to make sure that the systems and processes in place were robust. He explained that there were two mandated indicators with one to be chosen by Governors.

In answer to a question from Anne Broadhurst, it was confirmed that delayed discharges was a mandated indicator which KPMG would be monitoring. After discussion, the options of dementia diagnosis and physical healthcare were considered. It was the majority view of Governors that the priority of physical healthcare be supported by Council of Governors as it was an issue across all ages and client groups.

The Council of Governors **noted** the report and **approved** the priority of physical healthcare.

47/14 YOUR DUTIES: A BRIEF GUIDE FOR NHS FOUNDATION TRUST GOVERNORS

The Council of Governors **noted** the revised guidance issued by Monitor which outlined the core duties of Governors of a Foundation Trust.

48/14 APPOINTMENT OF EXTERNAL AUDITORS

Malcolm Cowen, Non Executive Director, as Chair of Audit Committee, presented the paper and explained that KPMG had good healthcare experience, were professional in their approach and were rigorous and robust in their challenge to the Trust.

Phil Saxton, Public Governor, commented that he supported the proposed extension to the existing contract and Paul Butcher asked a question about relationships with KPMG. Ismail Hafeji, Director of Finance and IMT, explained that whilst the audit manager from KPMG was unchanged, there had been a change at Director level which brought a new challenge and different approach.

The Council of Governors **approved** the proposal to extend KPMG contract for two further years from 31st December 2014 to 31st December 2016 whereupon a full tendering exercise would recommend the appointment of external auditor following an agreed procurement exercise.

49/14 RECRUITMENT OF NON EXECUTIVE DIRECTORS

Alan Maden, Chair, presented a report on the recruitment of Non Executive Directors which would be led by the Council's Nominations Committee. Members attention was drawn to the key dates for appointment and the interview process.

The Governors **noted** the report.

50/14 GOVERNOR ELECTIONS 2014

Alan Maden, Chair, updated Governors on the Governor Election process 2014. He asked that Governors support the nomination process and attend workshops where possible.

The Council of Governors **noted** the report.

51/14 LEAD GOVERNOR REPORT

Anne Broadhurst, Lead Governor, gave a verbal update and in particular commented on the misinformation being circulated in relation to HOME, the redesign of the Acute Care Pathway and additional investment in community services. She encouraged Governors to challenge the misinformation if possible.

The Council of Governors **noted** the verbal report.

52/14 ANY OTHER BUSINESS

There were no items of any other business.

53/14 DATE AND TIME OF NEXT MEETING

The next meeting of the Council of Governors would take place on Tuesday 8th July 2014 at 10.00 am, Room 1, Trust Headquarters.