

**RATIFIED**

**COUNCIL OF GOVERNORS MEETING – 3<sup>rd</sup> DECEMBER 2013- 10.00 AM, ROOM 1, TRUST HEADQUARTERS**

**Present:**

Alan Maden - Chair

**Council of Governors**

Anne Broadhurst - Lead Governor  
 Peter Baimbridge - Public - Salford  
 Fareed Bashir - Staff - Medical  
 Paul Butcher - Public – Trafford  
 Rob Beresford - Other North West  
 Jennifer Carlisle - Staff – Clinical  
 Sally Claydon - Cloughside College  
 William Gallagher - Public – Bolton  
 Sue Haworth - Public - Bolton  
 John McLellan - Public – Salford  
 David McCall - Staff – Clinical  
 Alan Mitchell - Appointed Governor  
 Paul Pandolfo - Appointed- GM Probation Trust  
 Margaret Riley - Service User & Carer  
 Jonathan Roberts - Staff – Non Clinical  
 Sylvia Seddon - Public – Trafford

**In Attendance:**

Bev Humphrey - Chief Executive  
 Terry McDonnell - Non Executive Director  
 Malcolm Cowen - Non Executive Director  
 Brian Slater - Non Executive Director  
 Mike Chapman - Non Executive Director  
 Caroline Vining - Communications & Marketing Manager  
 Neil Thwaite - Director of Service & Business Development  
 Steph Neville - Head of Corporate Affairs  
 Ismail Hafeji - Director of Finance and IMT  
 Gill Green - Director of Operations and Nursing

**52/13 APOLOGIES FOR ABSENCE**

Apologies for absence were received from:-

Eileen Killeen - Service User & Carer  
 Bill Howarth - Staff – Non Clinical  
 Michael Hulmes - Staff – Non Clinical  
 Andy Morgan - Bolton – Public  
 Phil Saxton - Public – Other North West  
 Paul Ingham - Service User & Carer  
 Hazel Carter - Public – Trafford  
 Tony Warne - Appointed – University of Salford School of Nursing  
 Joanne Wilson - Service User & Carer

**53/13 WELCOME AND INTRODUCTIONS**

The Chair, Alan Maden, welcomed everyone to the meeting.

## **54/13 DECLARATIONS OF INTEREST**

Non Executive Directors declared an interest in the agenda on Chair and Non Executive Director pay uplift.

## **55/13 MINUTES OF THE PREVIOUS MEETING**

The minutes of the previous meeting held on 17<sup>th</sup> September 2013 were agreed as a correct record subject to the inclusion of Sally Claydon to the attendance list.

## **56/13 MATTERS ARISING FROM THE PREVIOUS MEETING**

There were no matters arising.

## **57/13 REDESIGN OF ACUTE CARE PATHWAY**

Gill Green, Director of Operations and Nursing explained that the position within each Local Authority of Bolton, Salford and Trafford was financially challenging and that during a recent visioning event held in Bolton there had been dialogue about reducing Local Authorities.

She explained that internally the Trust provided good quality services which were cost effective but going forward the NHS would still continue to be in a period of zero growth for the forthcoming years. The Trust's clinical staff had started to describe the shape of mental health services over the next 3 to 5 years with Executive Directors. The model of enhanced community services with significant investment prior to bed reductions being made was described.

The Council of Governors noted the proposed service provision and investment by district with differences being as a consequence of commissioner intentions and the way in which services had developed. Governors noted the position of current over-bedding against a national audit of mental health bed provision.

Sue Haworth explained her concern at both the historical focus across the North West on bed bases rather than community services and whether the national position on mental health beds given the rise in demand across the country was appropriate.

Steve Colgan, Medical Director, recognised the points raised by Sue Haworth and explained that the proposed redesign had been developed and supported by all of the Trust's clinical leads. The Trust was developing from a position of strength of existing community services rather than from a point of weakness. In addition, Steve Colgan reminded Governors of the significant progress that had been made in mental health services over the past 20 years from wards of 30 beds with no community mental health teams.

Alan Maden, Chair, explained that the Trust was in a fortunate position of being able to plan for the longer term for services rather than reacting quickly in a less planned way to make the cost improvement savings required.

In answer to Jennifer Carlisle, on the proposed reduction in beds, Gill Green explained that there would be a "wrap around" package of care developed to maintain people in their own homes or in hospital, if required.

Alan Mitchell commented that the early intervention service in Trafford was proving to have great outcomes.

The Governors noted the additional investment proposed would be £1.15 million to strengthen community and intensive home based treatment services and around £5.8 million for the Woodlands Hospital development.

It was noted that the required recurrent NHS savings for the Trust were £2.2 million in 2014/15 which was unlikely to change in 2015/16. The proposed ambitious timetable for implementation was discussed in terms of the scale of the change and culture required at the same time as the system required changes. Gill Green asked for considered support of the Governors.

In answer to questions from William Gallagher and Anne Broadhurst, Bev Humphrey provided clarity on the key messages which included – the Trust was required to save resources in the same way that Local Authorities did, that there would be access to crisis and enhanced community services, that the Trust would invest upfront in community services prior to bed reductions and that the redesign proposals had been led by the lead clinicians who wanted to continue to provide first class services.

Sue Haworth asked that the Board of Directors think about the level of cuts in the North of England Local Authorities and the heightened concern of the Trade Union organisations. She explained that she supported the proposals but urged that there be an understanding of the context of Trade Union behaviour and timing.

Alan Maden thanked Sue Haworth and commented that the Trust was aware of the context around Trade Union concerns and appreciated the impact of Local Authority reductions.

In answer to a question from Peter Baimbridge, Gill Green explained that the implementation plan for the redesign services would have outcomes built into it. Steve Colgan added that feedback would be built into the redesign services with an expectation that improvements in the quality of care would be tangible.

Ismail Hafeji, Director of Finance and IM&T, commented that given the national drive for efficiency, standing still was not an option for the Trust and Malcolm Cowen, Non Executive Director, supported the proposal but recognised that there were key challenges requiring careful management to make them work.

An internal briefing for staff was circulated to Governors

The Council of Governors **noted** the presentation and discussion

### **58/13 CHAIRS REPORT**

The Council of Governors **noted** the Chairs Report.

### **59/13 YOUR STATUTORY DUTIES**

Monitor had recently published an updated version of the new roles and responsibilities of Governors as set out in the Health and Social Care Act 2012.

The Governors **noted** the chapters in particular on Governors role, general duties of the Council of Governors and appointing and removing Chair and Non Executive Directors.

It was **noted** that a report on the appointment process for Non Executive Director would be brought to the next meeting.

### **60/13 GOVERNOR ELECTIONS 2014**

The Council of Governors **noted** the report and supported the forthcoming election process. An update would be provided to the next meeting.

### **61/13 LEAD GOVERNOR REPORT**

Anne Broadhurst, Lead Governor presented her report and highlighted the following:

- Volunteering and universal credit – Citizens Advice Bureau have helpful information sheet.
- Carers Event at Edenfield would be held in April 2014
- Healthwatch – 152 Healthwatch's and no template for NHS Healthwatch in how they work encourage expressions of interest in shaping priorities.

The Council of Governors **noted** the Lead Governor Report.

### **62/13 2014 SCHEDULE OF GOVERNOR MEETINGS**

The schedule of meetings of Governors for 2014 were **noted**.

### **63/13 CHAIR AND NED PAY UPLIFT**

Anne Broadhurst took the Chair as the Chair and Non Executive Directors had left the meeting having previously declared an interest in the item. She explained the background and the proposal to award the Non Executives a 1% uplift in line with staff uplift. There was discussion about the timing of the award but on balance, given that the Trust would need to attract potentially 3 new Non Executive Directors in 2014 the pay uplift was supported with one Governor objection.

### **64/13 ANY OTHER BUSINESS**

1. Transport to Edenfield – Jennifer Carlisle raised an issue concerning the provision of transport to Edenfield for staff late at night. Agreed to look into as an issue for staff.
2. External Auditors – Governors noted that Amanda Latham had taken over from Tim Cutler at KPMG.

### **65/13 DATE AND TIME OF NEXT MEETING**

The next meeting of the Council of Governors would be held on 24<sup>th</sup> February 2014 at 10.00 am, (Joint Board and Council of Governors) Room 1 THQ.